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**APPLICATION FOR EMPLOYMENT  
(TEACHING STAFF)**

Name of the College/Department \_\_\_\_\_

2. Postal Address in full \_\_\_\_\_  
(IN BLOCK LETTERS)

#### 4. Personal Details

5. Languages known (please give details and ✓ in appropriate columns)			
Mother Tongue :	Read	Write	Speak
Other Languages : 1.			
2.			
3.			

[illegible]

## Teaching Experience

Name of the Institution	Designation (If part-time or Visiting, mention of same be made)	Subject taught specifying level (I & Jr. College/Graduate Post Graduate Level etc.)	Period	
			From	To

## 8. Any other Experience

Name of the Organisation	Designation	Name of Work	Period	
			From	To

## 9. Please give below the Title of Thesis / Dissertation approved / submitted for M. Phil., Ph. D., etc. and name of the Guide.

Title of Thesis/Dissertation	Name of the Guide	Year of approval/ submission

## 10. Brief Description of research work done or directed (Other than research undertaken during post Graduate Studies) (If list is long same be appended)

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## 11. Publications (If list is long same be appended)

(a) Articles \_\_\_\_\_

(b) Research Papers \_\_\_\_\_

(c) Books etc. \_\_\_\_\_

Additional remarks if any, on any item considered relevant and important by the candidate but not included elsewhere.

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13. PRESENT POSITION

(a) Name of the Institution OR Organisation where working \_\_\_\_\_

(b) Designation \_\_\_\_\_

(c) Nature of appointment :

(Temporary/Permanent/Part-time/Full-time \_\_\_\_\_)

(d) Date of appointment \_\_\_\_\_

(e) Date of Confirmation \_\_\_\_\_

(f) SALARY

Present Basic Salary

Rs. \_\_\_\_\_

Grade : Rs. \_\_\_\_\_

Allowances

Rs. \_\_\_\_\_

plus

Total emoluments

Rs. \_\_\_\_\_

Allowances

(g) Date of next increments and amount of Increment : Date of Increment \_\_\_\_\_ Amount Rs. \_\_\_\_\_

14. Name and full address of two persons other than relatives to whom reference can be made about the work and character of the applicant.

(1)	Name	Full Address

(2)


15. Date when you can join, if selected \_\_\_\_\_
16. Registration No. given by the Employment Exchange, if registered with them \_\_\_\_\_
17. Have you any relation/employed at the college or any of the institutions connected with the College ?  
If so, give name, relation, name of the institution/department where he/she is working.

18. Particulars of testimonials enclosed :

- (a) \_\_\_\_\_
- (b) \_\_\_\_\_
- (c) \_\_\_\_\_
- (d) \_\_\_\_\_
- (e) \_\_\_\_\_
- (f) \_\_\_\_\_
- (g) \_\_\_\_\_

I hereby confirm that all the information given in the application is correct

Forwarded through (Note C)\*

Signature of the applicant

Date

#### NOTE

- a) Application should be filled in 3 COPIES and should be submitted together with copies of examination certificates and other testimonials. Incomplete application will not be entertained.
- b) If space is not sufficient against any item, details may be given in separate enclosures.
- \*c) Candidates in employment must submit their applications through their employers. In case it is not possible for their applications to reach this office through their employers, before the closing date the applications may be forwarded directly by the candidates and No Objection Certificate from their employers must be furnished by the candidates before they are interviewed.
- d) Candidates called for interview shall attend at their own cost.
- e) Copies of examination certificates and other testimonials must be submitted in triplicate with the application form.